

RESOLUTION NO. 2018-258

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
AMENDING THE CITY OF ELK GROVE CONFLICT OF INTEREST CODE**

WHEREAS, on July 1, 2000 the City Council adopted Resolution No. 2000-14, adopting a Conflict of Interest Code incorporating Title 2 of the California Code of Regulations Section 18730, containing the terms of a standard model conflict of interest code and any amendments made thereto; and

WHEREAS, the Conflict of Interest Code was amended by Council Resolution Nos. 2002-200, 2004-302, 2006-314, 2008-255, 2010-251, 2012-217, 2014-269, and 2016-228 by adding and/or removing positions required to report; and

WHEREAS, the Disclosure Category, as defined in Section II of the attached Exhibit A, has been determined for each Designated Position based on job duties and level of participation in making governmental decisions; and

WHEREAS, as a result of the review mandated by Government Code Section 87306.5, it has been determined that the list of Designated Positions and the Disclosure Category for each should be revised to reflect current titles and job duties of positions required to file an annual Statement of Economic Interests.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby finds as follows:

- 1) All provisions of the Conflict of Interest Code adopted by the City Council by Resolution No. 2000-14 shall remain in effect; and
- 2) The list of Designated Positions and Disclosure Categories is amended as shown in the attached Exhibit A.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 12th day of December 2018



STEVE LY, MAYOR of the
CITY OF ELK GROVE

ATTEST:


JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:

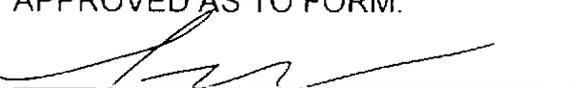

JONATHAN P. HOBBS,
CITY ATTORNEY

EXHIBIT A

CITY OF ELK GROVE CONFLICT OF INTEREST CODE APPENDIX OF DESIGNATED FILERS AND DISCLOSURE CATEGORIES

I. Designated Positions

Individuals performing work in the classifications listed below are "designated filers" in that they are deemed to either make decisions, or to participate in making decisions, which may have a material effect on their personal financial interest. The City of Elk Grove's Conflict of Interest Code (Title 2 California Code of Regulations Section 18730) requires "designated filers" to disclose certain economic interests in accordance with the disclosure category shown, and defined in Section II below.

<u>Designated Positions</u>	<u>Disclosure Category</u>
Accountant / Senior Accountant	3
Accounting Manager	2
Administrative Analyst	3
Animal Services Manager	2
Animal Services – Kennel Supervisor	3
Animal Services Supervisor	3
Animal Services – Customer Service Supervisor	3
Animal Services – Veterinarian	3
Assistant City Attorney / Deputy City Attorney	1
Assistant City Manager / Deputy City Manager	1
Assistant Planner / Planner / Senior Planner	1
Budget & Management Analyst / Senior Budget & Management Analyst	1
Budget Manager	1
City Clerk / Assistant City Clerk	1
Civil Engineer / Senior Civil Engineer	2
Code Enforcement Supervisor	1

<u>Designated Positions</u>	<u>Disclosure Category</u>
Community Event Center Manager	2
Community Events & Project Coordinator	2
Compliance Review Analyst	2
Consultant ¹	1
Deputy City Clerk / Records Manager	3
Development Services Director / Assistant Development Services Director	1
Economic Development Director	1
Economic Development Manager	1
Economic Development Specialist	1
Facilities & Fleet Manager	2
Finance Analyst	2
GIS Database/SQL Administrator	2
Graphic Designer	3
Housing and Public Services Program Manager	1
Human Resources Analyst	2
Human Resources Manager	2
Information Technology Administrator	2
Information Technology Analyst / Senior Information Technology Analyst	3
Information Technology Senior Systems Analyst	2
Information Technology Manager	2
Information Technology Network Engineer	2
Integrated Waste Manager	2
Management Analyst / Senior Management Analyst	2

¹ Disclosure by Consultants shall be subject to the following limitation: The City Manager may determine in writing that a particular Consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the Consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

<u>Designated Positions</u>	<u>Disclosure Category</u>
Permit Processing Coordinator	1
Planning Manager	1
Police Administrative Manager	2
Police Captain	2
Police Chief / Assistant Police Chief	1
Police Dispatch Manager	3
Police Information Technology Administrator	2
Police Lieutenant	3
Police Property and Evidence Manager	3
Police Records Manager	3
Police Senior Management Analyst	3
Public Affairs Manager	2
Public Works Director / City Engineer	1
Public Works Division Manager	1
Purchasing Agent	3
Purchasing and Contracts Manager	1
Revenue Manager	2
Risk Analyst	2
Strategic Planning and Innovation Director	1
Strategic Planning and Innovation Program Manager	2
Traffic Engineer	1
Transit Services Planner / Senior Transit Planner	2
Transit System Manager	2

Public Officials Specified in Government Code Section 87200: The following positions shall file a Statement of Economic Interests pursuant to Government Code section 87200:

1. Members of the Elk Grove City Council
2. City Manager
3. City Attorney
4. Treasurer / Director of Finance and Administration
5. Members of the Elk Grove Planning Commission

II. Disclosure Categories Defined

1. Category 1

Individuals in this category shall disclose all interests in real property located within the City and all investments in, business positions with, and sources of income from entities having an interest in real property within the City or entities which are of the type to do business with or within the City.

2. Category 2

Individuals in this category shall disclose all investments and business positions in business entities, and income from sources which: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the City, or 2) which manufacture or sell supplies, material, machinery or equipment of the type utilized by the City.

3. Category 3

Individuals in this category shall disclose all investments and business positions in business entities, and income from sources which: 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the designated employee's department, or 2) which manufacture or sell supplies, material, machinery or equipment of the type utilized by the designated employee's department.

III. Statements of Economic Interests

Individuals holding designated positions shall file their Assuming Office statements within 30 days of assuming office, and thereafter, no later than April 1 of each year for the previous full calendar year. Statements shall be filed in the Office of the City Clerk (Location: 8401 Laguna Palms Way, Elk Grove, California, 95758), which will make the statements available for public inspection and reproduction (Government Code Section 81008.) Upon leaving a designated filer position, Leaving Office statements must be filed within 30 days of separation.

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2018-258

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on December 12, 2018 by the following vote:

AYES: COUNCILMEMBERS: Ly, Hume, Detrick, Nguyen, Suen

NOES: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None



Jason Lindgren, City Clerk
City of Elk Grove, California